

HeronLakes

Berthoud -Heritage Metro Districts ARCHITECTURAL DESIGN APPLICATION

NAME OF OWNER(S): _____

ADDRESS OF RESIDENCE: _____ Lot: _____ Block _____ Filing: _____

Cell or work Number : _____ E-MAIL: _____

Please indicate the type of improvement: (Mark with X) _____ NEW BUILD _____ NEW LANDSCAPING _____ UPGRADE LANDSCAPING
_____ Driveway/Walk Addition _____ Deck/Patio Slab _____ Fencing _____ Patio Cover _____ Shed _____ Painting _____ Roofing.

_____ Other/Changes (please explain): _____

Describe improvements: Send in Sketches, plat, drawings, plans, paint swatches, pictures, brochures, etc. with completed ADA.

Mail in ADA, or scan/e-mail to the office or put in drop box outside labeled BHMD. To: BHMD * 2375 TPC Parkway * Berthoud * CO * 80513

District E-mail: manager@bhmds.com and/or Phone: 970-488-2828

DESCRIPTION OF PROPOSED WORK BELOW OR WRITE ON ANOTHER PAPER TO INCLUDE IN SUBMITTAL

Applicant agrees and understands that submittal of this application does not fulfill all the conditions and requirements for an approval. In addition to this completed "ADA" the applicant must submit one set of plans/plat/drawings/sketches/photos with specifications of any improvements or construction showing location, height, width, length, colors, copy of brochure, materials or "information" cut sheets" from the manufacturer. It is especially important to include the location of any improvements in relation to the property lines, driveway, and the home. **Landscape lighting with Dark Sky" principles is required on all homes.** The applicant agrees to build the required fence to BHMD specifications and use approved BHMD approved fence stain on any wood fence work. Landscape Design Standards or Guidelines should be followed. **Town of Berthoud Street tree work permit is required on trees in ROW.**

Applicant agrees to maintain proper drainage swales on the lot when making any lot/landscape improvements, while keeping in mind the side lot & back lot drainage easements and setbacks, and all utility easements in the lot. Drainage should remain the same or have qualified person sign off on a new drainage plan. Proper drainage is required to handle storm events and irrigation drainage of your lot. Planting trees or shrubs should stay clear of drainage easements. Keep proper drainage flows under all fences, a 2-to-4-inch space between the fence and ground, do not pile landscape material onto District fence.

Landscape projects; Submit landscape plans/drawings showing the species or common name, size, shape, height, color, and materials of the proposed landscaping. It is especially important to include the location of any landscape in relation to the lot line and the home. Keeping in mind, trees should be at least 5 feet from the property lines and shrubs at least 3 feet from property lines.

The Architectural Design person may require additional information as it deems necessary to decide. Until all the questions are answered, and any requested information is submitted, the application will be deemed incomplete, and the application will stand unapproved. It is further agreed that, in the event the application is approved, all maintenance, repair, or replacement of the approved item will be the sole responsibility of the Owner. All work shall be initiated with consideration of the grounds, aesthetics, timing, and noise factors. **The applicant understands that all necessary permits and approvals from any municipalities or other jurisdictions are the sole responsibility of the applicant for any improvements. Landscape lighting with Dark Sky" principals is required.**

This approval does not apply to any changes of the drainage on your lot or neighboring lots. Removal of BHMD/Golf Course fencing or driving on BHMD/Golf Course landscaping is not allowed for access to yard. No contractor advertising signs allowed. The homeowner will be held responsible for any damage to BHMD/Golf course property. ADA will not be reviewed if lot has past due taxes or O & M account. The signed off ADA should be retained your records and for proof of the submittal and approval of the ADA/plans. No items are returned from the review, except the signed ADA and documents that can be scanned. Approved work must be completed within 90 days of approval. Upon completion of improvements, the applicant hereby authorizes a BHMD representative to enter the exterior of the property for inspections. **Fees are made payable to BHMD and mailed to the BHMD address.**

A \$800.00 review fee is required for ACC on new construction.

A \$250.00 review fee is required for initial landscape plans or any exterior improvements. A fee of \$150.00 review fee is required on any second landscape reviews.

DEPOSIT CHECK #: _____ DEPOSIT AMOUNT: _____ REVIEW FEE: _____ REVIEW CHECK #: _____ Canceled check is your receipt.

Deposit will not be released until the house and all landscaping are completed to the approved plans.

THE UNDERSIGNED UNDERSTANDS AND AGREES TO THE ABOVE CONDITIONS:

_____/_____/_____
Owner's Signature: _____ Date: _____ Print Name: _____

For Committee Use:

Approval: _____ * Following Guidelines. Denied: _____ Approved upon Completion of Contingencies: _____

Date: ____/____/_____
Signed: _____